

Sumeet

INDUSTRIES LIMITED

CIN: L45200GJ1988PLC011049

Registered Office: 504, Trividh Chamber, Opp. Fire Brigade Station, Ring Road, Surat-395002

Website: www.sumeetindustries.com • E-mail: corporate@sumeetindustries.com

March 5th, 2018

Dear Member,

Sub: Compulsory Transfer of Equity Shares of the Company held by you to the Investor Education and Protection Fund (IEPF) Suspense Account

This is to inform you that pursuant to Section 124(5) of the Companies Act, 2013 ("the Act"), if the dividend is unclaimed for a period of seven years are required to be transferred to the Investor Education and Protection Fund (IEPF) established by the Central Government. We regularly upload on our website the details of such unclaimed or unpaid dividends and also intimate to shareholders by mentioning in the notices of Annual General Meetings from time to time.

In terms of Section 124(6) of the Companies Act, 2013 read with Rule 6 of the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, ("The Rules"), the Company is mandatorily required to transfer all such shares in respect of which dividend(s) has not been encashed or claimed by the shareholders for 7 (Seven) consecutive years or more, to IEPF Suspense Account.

As per the above mentioned provisions unclaimed dividend for FY 2006-07 and FY 2009-10 which have already been transferred to IEPF account. **Therefore you are requested to immediately claim your unclaimed dividends lying with the company to avoid transfer of your shares to IEPF Suspense Account**, by writing to the Company at the registered office address or to the Company's Registrar & Share Transfer Agents (RTA) i.e. Bigshare Services Private Limited, Unit: Sumeet Industries Limited, 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai 400059, Maharashtra, India. Ph. No. - 022 6263 8200 or email to investor@bigshareonline.com followed by original copy on the said address within a period of three months i.e. on or before 4th June, 2018 from the date of this intimation letter.

A request letter for claiming unclaimed dividend along with the enclosed Letter of Undertaking duly filled and signed, Self-attested copy of Pan Card and copy of canceled cheque. Those shareholders whose address has been changed and not intimated to the Company/RTA are requested update the same. It is advisable to provide your mobile number and email address to complete the process expeditiously.

In case the Company or RTA does not receive communication or hear anything from you within a period of three months from the date of this intimation letter, the Company shall initiate to transfer the relevant shares to IEPF without any further notice, pursuant to the Rules. **Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and/or shares transferred to IEPF.**

The concerned shareholders, holding shares in physical form and whose shares are liable to be transferred to IEPF Suspense Account, may note that the Company would be issuing duplicate shares certificate(s) in lieu of the original share certificate(s) held by them for the purpose of transfer of shares to the IEPF Suspense Account as per the said Rules and upon such issue, the original share certificate(s) which registered in their name will stand automatically cancelled and be deemed non-negotiable. In case shares held in demat mode, the shares shall be transferred directly to IEPF Suspense Account through the Depository Participant as per the Rules. The shareholders may further note that the details uploaded by the Company on its website should be deemed to be adequate notice in respect of issue of the duplicate share certificate(s) by the Company for the purpose of transfer of shares to the IEPF Suspense Account pursuant to the Rules.

It may please be noted that the subsequent corporate benefits, if any such as Bonus Shares, Dividend etc. once transferred to IEPF Suspense Account can be claimed back from IEPF Authority after the completing procedure prescribed under the said Rules. In case the concerned shareholders wish to claim the shares after transfer to IEPF Suspense Account, a separate application can be made to the IEPF Authority in Form IEPF-5, as prescribed under the said Rules and the same is available at IEPF website i.e. www.iepf.gov.in.

In case you need any further information/clarification or assistance, please feel free to contact the Secretarial department of the Company on 0261 2328902 E-mail-corporate@sumeetindustries.com or RTA of the Company on 022 62638200, E-mail-investor@bigshareonline.com.

Thanking You,

Yours faithfully,

For Sumeet Industries Limited



Anil Kumar Jain
Company Secretary

LETTER OF UNDERTAKING (For claim of unclaimed dividend)

To,

Date: _____

**The Company Secretary
Sumeet Industries Limited
504, Trividh Chamber,
Opp. Fire Station,
Ring Road, Surat-395002**

Dear Sir,

Ref.: Folio No./DPID/CLID: _____

I/We hereby confirm that I/We have not encashed, negotiated or otherwise dealt in some of the dividend declared by the Company in last few years, so as to create any adverse claim upon the amount of dividend warrants. We hereby request you to kindly issue in my favor the demand draft or credit the amount of unclaimed dividend as per the Company's records.

In consideration of your issuing to me/us all demand draft/pay order in lieu of the dividend warrants lying unclaimed/unpaid in my/our names and which are irretrievable/lost or misplaced, or crediting the amounts directly to my bank account as mentioned below, I/we hereby agree and undertake to hold Sumeet Industries Limited and its directors, officers, employees and agents harmless and to keep protected from and against all losses, costs, claims and damages which you may sustain or incur by reason of you issuing demand drafts/pay orders/direct credit.

I/We further agree and undertake to return to you the original Dividend Drafts, should it be found by me /us or again come into my/our possession at any time hereafter.

Particular	Full name	Signature
First / sole holder		
Joint Holder 1		
Joint Holder 2		
Address of first / sole holder with contact details and email		

Bank account details (for electronic credit of unpaid dividends and all future dividends)

Name of Bank											
Name of Branch with location											
Bank account number											
Account type (saving / current)											
9 Digit MICR No.						<i>Please enclose photocopy of cheque</i>					
11 Digit IFSC Code											

Witness 1

Signature:

Name & address: